

# PAT VOLUNTEER FORM

## COMMITTEES/EVENTS/JOBS:

(See next page for description. Listings without dates are ongoing projects.)

NAME: \_\_\_\_\_

CHILD/CHILDREN'S NAME(S):  
\_\_\_\_\_

GRADE(S): \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

THE BEST WAY TO CONTACT ME IS

BY PHONE/EMAIL: \_\_\_\_\_

\_\_\_\_\_ **African-American Celebration**  
(Friday, February 8, 2008)

\_\_\_\_\_ **Bake Sales**

\_\_\_\_\_ **Beautification**

\_\_\_\_\_ **BFS Apparel**

\_\_\_\_\_ **Carousel Party (May 8, 2008)**

\_\_\_\_\_ **Class Parent**

\_\_\_\_\_ **Community Service**

\_\_\_\_\_ **Crafts Fair/Winter Fest**  
(Saturday, December 1, 2008)

\_\_\_\_\_ **Development (Brooklyn Friends Fund, etc.)**

\_\_\_\_\_ **Dinosaurs, Dolphins, and Friends**  
(Sunday, February 10, 2008)

\_\_\_\_\_ **Diversity**

\_\_\_\_\_ **Faculty Appreciation Breakfast**  
(TBD, May 2008)

\_\_\_\_\_ **Family Dance (Saturday, January 12, 2008)**

\_\_\_\_\_ **New Parent Dinner (May 20, 2008)**

\_\_\_\_\_ **PAT Activities (Finance, Publicity, Involvement, Admin, etc.)**

\_\_\_\_\_ **Schoolpop Champion**

\_\_\_\_\_ **Speaker Series**

\_\_\_\_\_ **Spring Benefit (May 2, 2008)**

## YES, I CAN VOLUNTEER...

\_\_\_\_\_ I have checked the events/committees that interest me.

\_\_\_\_\_ I want to Chair/Co-Chair the committee I've marked with a "C."

\_\_\_\_\_ I want to volunteer, but work full-time and need things I can do from home.

\_\_\_\_\_ I need more information on the committees/events that I have marked "info." Please contact me to discuss.

\_\_\_\_\_ I want to help by offering my expertise in  
\_\_\_\_\_

\_\_\_\_\_  
(e.g., graphic design, publicity, data management, finance, marketing, writing, development, etc.)

**THANK YOU!** Please return this form to:  
Brooklyn Friends School,  
375 Pearl Street, Brooklyn, NY 11201  
Or deposit in PAT mailbox behind the front desk.

Contact either the PAT at (718) 852-1029, ext 690 or [pat@brooklynfriends.org](mailto:pat@brooklynfriends.org) or Grace Freedman, Volunteer Coordinator at 718-858-4847 or [grace@5freedmans.com](mailto:grace@5freedmans.com).

# DESCRIPTIONS OF COMMITTEES/EVENTS/JOB

## **AFRICAN-AMERICAN CELEBRATION**

*(Co-Chairs: Conway Boyce & Mollita Abron Muhammad)*  
Annual event promoting the culture, history and traditions of peoples of the African Diaspora. Committee members develop a theme and invite guest artists to the school to work with BFS students and to give a performance for the entire community.

## **BAKE SALES**

Make or purchase baked goods to sell at MS and US performances and other school-wide events.

## **BEAUTIFICATION**

*(Chair: Joyce Leist)*  
Identify public areas at BFS that need sprucing up. Past projects have included stenciling the restrooms, creating mosaics for the cafeteria, and painting a mural in the back alley.

## **BFS APPAREL**

Help design clothing and accessories to showcase BFS. Sales team researches vendors, places orders, and conducts lobby sales of items at school events and other selected times.

## **CAROUSEL PARTY**

*(Chair: Karen Danzig)*  
Annual event held at the Prospect Park Carousel to welcome new pre-and lower school families to BFS. Help with invitations, catering, set-up, and clean-up.

## **CLASS PARENT**

Class Parents are the vital link between each grade and the larger BFS community. Class Parents reach out to all families to make them feel welcome, stay abreast of issues affecting their class and the wider community, encourage participation in school events, attend meetings with their division heads and foster communication among parents, the PAT, and the school administration.

## **COMMUNITY SERVICE**

*(Chair: Julie Lam)*  
Identify opportunities for community service suitable for the entire community and recruit families to participate. Annual events include donation/serving/delivery of food at Thanksgiving, Holiday Toy Drive to benefit children at the St. Johns Family Center, the Family Day of Service and the Blood Drive.

## **CRAFTS FAIR/WINTERFEST**

*(Chair: Joane Casey and Wynne Noble)*  
Annual holiday fair featuring crafts vendors in the lower gym, games for children in the upper gym, and food service. Committee members help with overall coordination, staff games, do set-up and clean-up, cook, etc.

## **DEVELOPMENT**

*(Liaison: Karen Edelman)*  
Help promote the importance of the Annual Fund and other development initiatives.

## **DINOSAURS, DOLPHINS & FRIENDS**

Annual concert by faculty member Tony Soll and friends to raise money for PAT mini-grants. Mini-grants support programs outside the scope of the general curriculum. Help with ticket sales, refreshments, and publicity.

## **DIVERSITY**

*(Co-Chairs: Toukie Smith, Tara Gustafson & Lisa Hamilton)*  
New committee created in 2004 to celebrate our diverse community. Help with event planning, pot luck suppers, and publicity.

## **FACULTY APPRECIATION BREAKFAST**

*(Chair: Callie French)*  
Help celebrate our faculty and staff with a breakfast at the end of the year. Design invitations, work with BFS food services to create a menu and attend the event.

## **FAMILY DANCE**

Annual event for pre- and lower school families who gather in the Lower gym for folk and square dancing to live music with a professional caller. Help with publicity, refreshments.

## **NEW PARENT DINNER**

*(Chair: Jane Smith)*  
Help welcome new families to Brooklyn Friends with phone calls and attendance at the dinner.

## **PAT**

*(Please see list of officers below.)*  
The PAT needs lots of help to facilitate its many events. Serve as an executive officer, recruit volunteers, help with publicity (e.g. poster design), keep the PAT board up to date, write e-news items for the PAT, assist with logistics of speaker series.

## **SPEAKER SERIES**

*(Chair: Lisa Sack)*

## **SCHOOLPOP CHAMPION**

SchoolPop is an organization that helps schools raise money by partnering with on-line merchants who donate a percentage of their proceeds. SchoolPop also offers a VISA card that contributes 1% if every purchase to BFS.

## **SPRING BENEFIT**

*(Chair: Fiona Forward)*  
Our annual auction to raise money for the school. Proceeds typically support tuition assistance and technology upgrades. There are many ways to help: venue research, catering, theme development, invitations, soliciting donations, database entry, coordinating the silent auction, etc.

**Have an idea for an event or committee that you don't see here? We welcome new initiatives. Please contact the PAT ([pat@brooklynfriends.org](mailto:pat@brooklynfriends.org), 718-852-1029 ext 690) to discuss.**

### **PAT OFFICERS:**

Co-Presidents	John Major	718-282-4813
	Toukie Smith	212-642-5403
Secretary	Jane Barber	718-965-1037
Treasurer	Hyacinthia Roberts	718-815-3438
Preschool VP	Danielle Mc Connell	718-857-9305
Lower School VP	Mollita Abron Muhammad	718-735-2210
	Sameetah Agha	718-789-7739
Middle School VP	Angel Zimick-Fischer	718-858-5085
	Migdalia Garcia	718-826-3069
Upper School VP	Norma Maupins	718-781-5363
	Bob Vogel	718-643-1759
Volunteers	Grace Freedman	718-858-4847
Publicity	Mary Frost	718-852-2750
Publicity	Tara Gustafson	718-686-7187